

INTERAGENCY ADVISORY GROUP

Approved For Release 2002/08/12 : CIA-RDP81-00314R000200080035-6

UNITED STATES OF AMERICA
OFFICE OF PERSONNEL MANAGEMENT
WASHINGTON, D.C. 20415

Secretariat

Room 1304—1900 E St., N.W.
Code 101, Ext. 26266 or
Area Code 202—632-6266

MONTHLY CALENDAR OF PERSONNEL AND MANAGEMENT MEETINGS

June 1979

(This list of meetings is published as a service of the Interagency Advisory Group Secretariat)

Thursday and Friday
June 28-29, 1979

CLASSIFICATION AND COMPENSATION SOCIETY TENTH ANNUAL CONFERENCE

"The Latest American Revolution: Classification and Compensation under the Reform Act"

PLACE: Capital Hilton Hotel
16th & K Streets, N. W., Washington, D. C.

KEYNOTER: Honorable James M. Hanley, Chairman
Post Office and Civil Service Committee

MEET THE PRESS:

Alan K. Campbell, Director, Office of Personnel Management
- and -

Dwight Ink, Director, Office of Continuing Education and Research, American University

Moderator: John W. Macy, Jr., former Chairman, Civil Service Commission

Plus Members of the Press

REGISTRATION: Advance registration will be accepted up to June 15 together with payment or invoice, which should be mailed to:

Classification and Compensation Society
4626 Wisconsin Avenue, N. W.
Washington, D. C. 20016

Full registration fee is \$85 for members and \$95 for nonmembers.

Registrant may subtract \$5 from full registration fee if advance payment is made by check or money order. Registration may also be made at the door.

FURTHER INFORMATION: Please call Michele Cooke at (202) 274-7085 for further information about registration. General information about the overall conference agenda may be obtained by calling Tom Strow at (202) 566-5025.

PLEASE CALL OR MAIL IN PERSONNEL AND MANAGEMENT MEETINGS TO BE INCLUDED IN THE MONTHLY CALENDAR BY JUNE 25, 1979.
~~Approved For Release 2002/08/12 : CIA-RDP81-00314R000200080035-6~~

May 2, 1979

OFFICE OF PERSONNEL MANAGEMENT

OPM

FACT SHEET

THE PRESIDENT'S MANAGEMENT IMPROVEMENT COUNCIL

The President has established a Management Improvement Council to support efforts to improve management practices and program performance throughout the Federal government. This Council, which is to be co-chaired by the Directors of the Office of Management and Budget and the Office of Personnel Management, will further the government-wide management reforms and improvements envisioned by the Civil Service Reform Act of 1978. It will complement the reorganization efforts already under way in the Federal government through efforts to address and solve specific management problems.

The President will appoint the Council, and will give it a series of specific tasks. The membership, in addition to the two Directors of the Office of Management and Budget and the Office of Personnel Management who are jointly to chair the Council, will include members from Federal agencies, business, labor, universities, foundations and State and local government. Its members, who will number not more than 15, including the co-chairmen, will meet quarterly. The Office of Personnel Management, with the support of the Office of Management and Budget, will provide staff assistance to the Council. The Council will work cooperatively with the Comptroller General, agency Inspectors General, and senior agency officials. It will provide reports periodically to the President on specific management improvements it has made within the Federal government.

The tasks the President will ask the Council to perform include the following:

- . Provide advice and assistance on critical management problems and issues of Federal agencies.
- . Undertake specific management improvement projects involving one or more Federal agencies.
- . Support the development of management systems or management techniques to improve the effectiveness and productivity of Federal programs.

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- . Identify critical management problems and constraints on management effectiveness and propose solutions to these problems.
- . Utilize the combined experience of the public and private sectors in developing solutions to the problems and issues of public sector management.
- . Undertake specific management improvement projects which the President may from time to time direct.

The charter of the Council will provide that, as a general rule, the Department or Agency with a problem will have the lead in developing and implementing solutions to the problem. The Office of Personnel Management and the Office of Management and Budget will have specific, direct roles in these agency or departmental efforts. They will assist the agencies in diagnosis of the problems and in implementation of remedial actions.

Agencies will normally chair task forces and supply staff and other resources for this purpose. The task forces will include Office of Management and Budget and Office of Personnel Management staff. The role of these two agencies on the task forces will be not only to contribute directly to the efforts, but also to assure that the full institutional support of these two offices is brought to bear in assisting the agency in solving the problem.

The Council will also utilize the Assistant Secretaries' Management Group as a resource for identification and resolution of problems.

Projects initiated under Council auspices will give priority to the rapid identification of problems and the prompt development of remedial actions. However, project teams will also be sensitive to the need to assure that the improvements made are lasting. Long term improvement plans for the program or agency will be a routine product of task force efforts. The Agency affected, as well as OMB and OPM, will monitor the implementation of the plans.

The major immediate result the Council can expect to achieve in any given instance is the solution to a specific problem for that agency, with specific plans for the development of the needed longer term changes which must occur if the short-term improvement is to become a permanent feature of the way the agency is to be managed. There are, as well, some larger purposes which are longer range and which ought to be government-wide in their impact over time. The persistent problem of inflation requires that there be major government-wide efforts to improve general management practices and productivity in the public sector.

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It is anticipated that the Council will become an important mechanism for transferring the information and research results from OPM's productivity program into action, and for assuring the appropriate application of OMB's management policies to support general management improvements.

The Council, in addition to its specific problem solving role for individual agencies, should become over time an important forum for the exchange of ideas and information about what is most effective in making government work. While the Council will focus on problems of program implementation, it should in the course of doing that develop an institutional knowledge of what works well and be in a position to suggest models for management improvement which should be of use to all agencies. The result should be ultimately a growth in productivity in the Federal government.